

**Tsing Yi Trade Association Tseung Kwan O Kindergarten**  
**Information on Admission to K1 Classes in the 2024/25 School Year**

**Application Method:**

1. Online application system
2. Obtain application form in paper form from school in person

**Application Form Distribution Period:**

1. **Online application period:** 8-9-2023 (Friday) to 28-10-2023 (Saturday)  
**In-person application period:** 8-9-2023 (Friday) to 27-10-2023 (Friday)
2. Time: Monday to Friday (9:00-5:00) / Saturday (9:00-12:00)

**Submission of Application Forms (No limited quota):**

1. **Deadline for online application submission:** 28-10-2023 (Saturday)  
**Deadline for in-person application submission:** 27-10-2023 (Friday)
2. Return method: Submit through online application system or in person (together with the required documents including identity document)
3. Application fee: HK\$40 (to be collected together with the application form). The application fee is non-refundable whether the application is successful or not.

**Application for the “Registration Certificate for Kindergarten Admission”**

1. Under the “Free Quality Kindergarten(KG) Education Scheme” (Hereafter referred to as “Scheme”), EDB will issue a registration document to each student who can receive education in Hong Kong and all Scheme-KGs can only admit students holding a valid registration document.
2. Parents are required to submit an application for the “Registration Certificate for Kindergarten Admission” (hereafter referred as “RC”) to EDB **from September to November 2023**. The “RC” will be open for applications in September 2023 and EDB will announce and upload the details of application onto EDB’s website in due course.

**Admission Criteria:**

1. Interview performance
2. The applicants from families in need will be given due priority consideration when applying for whole day classes (As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)

**Interview Arrangements:**

1. The kindergarten will arrange interviews for all applicants.
2. Interview date: 10-11-2023 (Friday) or 11-11-2023 (Saturday)
3. Parents will be notified by email of the date and time of the interview.
4. The date and time of the interview are randomly arranged by the computer to show fairness, and the school does not accept changes for any reason.
5. The interview is game oriented.
6. Parents should accompany their children to participate in the interview.

**Support measures for non-Chinese speaking children:**

- Look into the needs of individual children and their families
- Appropriate guidance provided by teachers dedicated to non-Chinese speaking children
- Can be accompanied by relatives and friends who speak Chinese
- If you need interpretation/translation services, please contact Ms. Lin at 2271 0099

**Announcement of Admission Results:**

We will inform parents of the K1 admission results before 01-12-2023 by email for application.

**Registration Arrangements:**

1. Successful applicants: Parents should complete the registration procedures for their child from 4 to 6 January 2024 (“Centralized Registration Dates”) by submitting the original of the “RC” to the kindergarten and paying the registration fee.
2. Please be reminded that if parents cannot submit the “RC” during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period.
3. The registration fee for 2024/25 K1 place is HK\$970 for half day classes and HK\$1,570 for whole day classes. The registration fee will be returned in the coming September. Should parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the “RC” but the registration fee will not be refunded. After parents retrieving the “RC”, the kindergarten will no longer keep the school place for the child.

**Applicants on the waiting list:**

All those who have not been admitted will be included in the waiting list. If there are still admission vacancies, the school will notify parents by phone as soon as possible.

**23/24 Class Fees:**

Half-day Class Fees: Free

Whole-day Class Fees : \$4336 Whole Year

Whole-day Class Meal Charge : \$4653 Whole Year

For details of the “2024/25 K1 Admission Arrangements”, please visit the EDB’s website

[https://www.edb.gov.hk/k1-admission\\_e](https://www.edb.gov.hk/k1-admission_e)

**Enquiry:**

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